



# THE CONSTITUTIONAL POLICY

VERSION: 3



**MINHAJ UL QURAN  
INTERNATIONAL INDIA**

PEACE, LOVE & HARMONY

© 2023 Minhaj-ul-Quran International India

Minhaj-ul-Quran International India is a comprehensive Islamic organization that embodies the essence of moderate Islam and Sufi traditions, dedicated to the cultivation of peace and unity. It ardently advocates for the dissemination of Islamic education. Guided by the esteemed leadership of His Eminence Dr. Muhammad Tahir-ul-Qadri, MQII was founded with a resolute strategic vision aimed at advancing the principles of religious moderation, fostering harmony, nurturing love, promoting interfaith understanding, and facilitating the dissemination of contemporary Islamic knowledge.

[www.minhaj.in](http://www.minhaj.in)

# FRAMEWORK

**M**inhaj-ul-Quran International India (MQII) stands at the threshold of an important milestone as it proudly unveils its meticulously crafted and finalized Constitutional Policy. This monumental document embodies the essence of MQII's ethos, principles, and ambitions, signifying the organization's profound commitment to nurturing an environment of peace, tolerance, and societal advancement.

Under the sagacious guidance of His Eminence Dr. Muhammad Tahir-ul-Qadri, MQII has consistently championed the values of religious moderation, interfaith harmony, and holistic community development. The culmination of these visionary ideals finds expression in the meticulously structured Constitutional Policy, a testament to MQII's resolute dedication to fostering a world characterized by unity and inclusivity.

The realization of this document is attributed to the concerted efforts of the Central Executive Council (CEC), whose tireless contributions have played a pivotal role in shaping this cornerstone of MQII's governance. Commendation is owed to esteemed members, Rafeeq Ahmed Khan and Zubair Ahmad Ansari, who have demonstrated unwavering dedication in refining and aligning the Constitutional Policy with the very essence of MQII's core principles.

As this momentous policy takes effect, it inaugurates a new chapter in the annals of MQII's journey. It is poised to serve as the compass that guides our collective endeavors toward a brighter future. Through its meticulous articulation, the policy reaffirms our unwavering commitment to championing the values of peace, quality education, and comprehensive social welfare.

Our gratitude extends to all individuals who have played a role in shaping this remarkable achievement. Their dedication and input have been instrumental in shaping the framework that will underpin our initiatives. As we step into this transformative phase, we look forward with renewed zeal to realizing our shared vision, as enshrined in the Constitutional Policy of MQII, and to collectively paving the way toward a more harmonious and equitable world.

# ABBREVIATIONS

MQII	Minhaj ul Quran International India.
MYLI	Minhaj Youth League India
MIWL	Minhaj India Women League
MSL	Minhaj Sisters League
GC	Governing Council of Minhaj ul Quran International India.
CEC	Central Executive Council of Minhaj ul Quran International India.
CSC	Central Steering Council of Minhaj ul Quran International India.
CCC	Central Coordinating Council of Minhaj ul Quran International India.
CC	Core Committee of each state/region of Minhaj ul Quran International India.
SCC	State Coordinating Council of each state/region of Minhaj ul Quran International India.
DCC	District Coordinating Committees of each state/region of Minhaj ul Quran International India.
CAC	Central Audit Committee of Minhaj ul Quran International India.
MOM	Minutes of Meeting.
NRI	Non-Resident Indian.
CDC	Central Disciplinary Committee of Minhaj ul Quran International India.
SDC	State Disciplinary Committee of each state/region of Minhaj ul Quran International India.
MAO	Minhaj Affiliated Organization.

# INDEX

1.	PREAMBLE	06
2.	GENERAL PROVISIONS	08
3.	CENTRAL EXECUTIVE COUNCIL (CEC)	10
4.	CENTRAL STEERING COUNCIL (CSC)	13
5.	CENTRAL COORDINATING COUNCIL (CCC) – MAJLIS-E-SHURA	15
6.	CORE COMMITTEE	17
7.	STATE COORDINATING COUNCIL (SCC)	20
8.	MEMBERSHIP	22
9.	BANKING & ACCOUNTING	25
10.	MINHAJ PUBLICATIONS INDIA (MPI)	28
11.	MINHAJ AFFILIATED ORGANIZATIONS (MAOS)	30
12.	SOCIAL MEDIA	33
13.	BRAND “MINHAJ”	36
14.	CENTRAL PROJECTS & FUND-RAISING APPEALS	38
15.	REPEALING & ELABORATIONS	40

# PREAMBLE

Minhaj-ul-Quran International India has been built on the foundation of a peaceful, loving, tolerant, and moderate interpretation of Islam employing the methods of Sufism. The foundation of the organization is built on the concepts & principles of Ahle Sunnat-Wal-Jamaat. It follows the Hanafi school of thought and the ideology of Dr. Muhammad Tahir-ul-Qadri for the revival of Islam and entire humanity, which He has derived from the Holy Quran and Prophetic Philosophy, entitling it “The Quranic & Prophetic Philosophy of Revival”. This is the basic fabric of Minhaj-ul-Quran International India which will always remain the foundation & authority, and the organization would work within this framework for all times to come.

It is only Minhaj-ul-Quran International India who is concerned about Ahl al-Bayt and it is also concerned about the honorable Companions (ṣaḥābah); it can neither leave the love & obeisance of Ahl al-Bayt, nor the reverence & honor of the ṣaḥābah; both are part of our Imaan (faith), and one must maintain both of them with such a balance that you walk with moderation; neither tempest and storm can lower you on this side, nor tempest and storm can stumble you down on another side. Presently, this is the work; the work of protecting this Imaan (faith) of ummat al-Islām; the work of protecting this true ‘aqida (creed & principles) which Minhaj Ul Quran International India is doing right now, and it is an integral and fundamental part of Minhaj Ul Quran’s ideology & basic tenets.

## INTRODUCTION

### AIMS & OBJECTIVES OF MQII:

The primary aims of Minhaj-ul-Quran International India are listed hereinafter. MQII endeavors to bring about a comprehensive and multidimensional change in society which at the same time ends the academic and ideological deadlock and revive, once again, the exterminated moral and spiritual values (of Islam), and also exalt the Muslim Ummah to an admirable and respectful status among the comity of nations by a continuous struggle based on the glorious foundation laid down by the Holy Prophet (SAWS).

### 1. TO PROMOTE WELFARE, PEACE, TOLERANCE & INTERFAITH HARMONY:

The promotion of Welfare, peace, interfaith harmony, religious moderation, and integration are vital aspects of Minhaj-ul-Quran International India. Welfare, Peace, and tolerance are MQII’s primary objectives, and the organization is vigorously pursuing this from its very inception. The founder of Minhaj ul Quran International, Huzoor Shaykh-ul-Islam Dr. Muhammad Tahir-ul-Qadri, understands Islam to be a religion of peace, love, co-existence, tolerance, human dignity, reverence of human life, and a charter of justice and equality for humanity. Shaykh-ul-Islam decided to pursue and establish the path of peace through nurturing and education run by Minhaj-ul-Quran. From the very beginning, MQII promotes the concepts of inter-faith harmony and inter-community integration and coherence for the greater happiness of humankind. The message of tolerance, universal brotherhood, and love shall be propagated by Minhaj-ul-Quran International India centers throughout the country. Interfaith partnerships and friendships should be extended to all major and minor faiths, and exchange visits shall be organized involving places of worship, whether belonging to Muslim, Christian, Jewish, Zoroastrian, Sikh, or Hindu denominations. Also, participate in programs and seminars of other world religions either jointly or severally.

### 2. TO PROMOTE EDUCATION, INTEGRATION, AND TO WORK FOR COMMUNITY COHESION:

Shaykh-ul-Islam realized that the awakening of such awareness within society at large, demands the promotion of knowledge and education and the eradication of ignorance. Hence the second objective of Minhaj-ul-Quran International India is to educate and work for community cohesion and work towards a multicultural society. MQII follows the Sufi tradition, which promotes the aspect of Islam that emphasizes spiritual and personal development, and moral excellence. Minhaj-ul-Quran International adheres to the concept that before a person can benefit his community, he must attempt to purify himself from all selfish desires and destructive elements (especially in today’s youth). He can become an active and exemplary member of his society who can benefit others around him through his love of his fellow creatures and constructive effort. To achieve this objective, therefore, educational institutions need to be established, and regular seminars should be held at various institutions. MQII aims to work with the Muslim youth to tackle extremism and create a secure community.



### **3. TO ENGAGE YOUNG MUSLIMS IN RELIGIOUS MODERATION:**

From the very beginning, the founder of Minhaj-ul-Quran, Shaykh-ul Islam Dr. Muhammad Tahir-ul-Qadri, has consistently presented a model of Islam espousing the universal values of the unity of humanity, inclusion, tolerance, and love of humanity and condemning all forms of extremism, radicalism, and terrorism. The very reason why the organization of Minhaj-ul-Quran International was founded was to counteract religious extremism, the breeding ground for terrorism. It is not possible to overestimate his contribution to moderating religious belief and practice all over the Islamic world. Shaykh-ul-Islam has achieved this through traveling throughout the world, delivering lectures in mosques, community centers, and universities promoting moderate Islam and teachings against religious conservatism. It is the objective of Minhaj-ul-Quran International to fight extremism and conservative interpretation of Islam. In India, MQII, through its Youth wing (Minhaj Youth League India-MYLI), engages with the youth at various levels at colleges and universities to spread the true interpretation of Islam given by Shaykh-ul-Islam.

### **4. TO PROMOTE WOMEN'S RIGHTS, DEVELOPMENT & EMPOWERMENT:**

MQII's philosophy is one of inclusiveness and providing support to society's oppressed class. Shaykh-ul-Islam recognizes that there is not a more oppressed segment of society, particularly of Asian backgrounds than women. Minhaj-ul-Quran International is probably the first Islamic organization to permit the involvement of women formally and positively encourage their involvement in all its activities. MQII has a separate council for women in each state of India, and the women coordinate this forum independently and with complete freedom to make decisions as per policies laid down for MIWL and MSL. This alleviation to women allows them to feel empowered and they can organize their activities with complete confidence and provides them with the opportunity to develop their skills and abilities to take an active part in their wider society. The Sister's League is another council, especially for young women, to promote and conduct awareness drives of Muslim laws in India regarding the Rights of Women, forced marriages, dowry, Social justice, etc. and discuss issues like school dropouts, Stopping of Education at an early age, etc. for their upliftment. The women hold cultural, spiritual, and educational events and festivals, to which they invite various intellectuals, politicians,

and prominent guests from society. These events aim to build bridges between different communities, to create peace and harmony between them, to educate women about their rights, and to teach them self-respect and pride in the significant role they play in creating a peaceful and progressive society. They promote and highlight their equal rights and engage other women, irrespective of their faith, towards achieving these objectives.

### **5. TO PROVIDE SOCIAL WELFARE & PROMOTION OF HUMAN RIGHTS:**

MQII also works to provide aid to victims of disaster and improve the lives of millions of people living in deprivation. MQII promotes and highlights human rights issues and helps the victims through their charity organization. In Addition, MQII also works towards alleviating poverty by providing employment to competent persons if needed on a temporary, permanent, or contractual basis. MQII also creates awareness of human rights and developing equal rights, especially in the country.

# **CHAPTER I**

# **GENERAL PROVISIONS**



1. Incorporation of Company: MQI India is incorporated in India under Section 8 of the Indian Companies Act 2013. As “Not for Profit” organizations.
  2. Independent status of the Company: MQI India will operate as a totally independent body & company in India.
  3. In line with the Constitution of India: The organizational policies of MQI India and its constitution are aligned with the Indian constitution and the laws currently in effect within the country.
  4. Territorial Scope: MQI India is a registered religious organization with the stated aims and objectives, dedicated to working exclusively within the geographical boundaries of India. It operates within the framework of the Indian Constitution and is empowered by Articles 19, 25, 26, and 30, enabling it to engage in religious propagation, interfaith activities, women’s empowerment, education, and fostering harmony related to religious pursuits. MQI India’s operations, including fundraising and project implementation, are limited to the territorial limits of India, ensuring a focused and responsible approach to its mission within the country.
  5. **Definition of India:**
    - i. India shall be a quasi-federal for the purpose of MQII.
    - ii. All states are given independent powers to conduct affairs of their respective states concerning the aims and objectives of the MQI India and guidelines & policies laid down by CEC from time to time.
    - iii. CEC, in a contingency, if it thinks fit, with the prior approval of the Governing Council can take the complete charge of any state and divest the state of its independent powers.
  6. **Governing Council:**
    - i. The Governing Council serves as the principal governing body of MQI India, responsible for making significant decisions, formulating policies, and overseeing the organization’s strategic direction. It exercises authority in matters related to administration, finances, and implementation of projects, ensuring alignment with the organization’s mission and objectives. The Council plays a vital role in setting the organization’s vision, fostering transparency and accountability, and providing guidance and support to the management team.
    - ii. The Governing Council holds the responsibility of appointing key leadership positions including CEC, evaluating their performance, and ensuring that the organization adheres to legal and regulatory requirements. It acts as a custodian of MQI India’s values and principles, safeguarding its integrity and reputation, while promoting collaboration and harmony among stakeholders to achieve the organization’s overarching mission and social objectives.
    - iii. Following the implementation of this Constitutional Policy, the first Governing Council will be appointed by the authorized signatories of MQI India. Afterward, any alterations or modifications to the structure of the Governing Council shall be determined and decided by the existing members of the Governing Council themselves.
- iv. The Governing Council shall be composed of three members, forming a compact and focused group that can effectively make decisions, manage responsibilities, and provide strategic guidance for the smooth functioning and growth of MQI India.
  - v. The members of Governing Council will collectively select a head who will be designated as the Chief Coordinator of MQI India and he will also be the head of CEC appointed by the Governing Council. All decisions made by the Governing Council will be reached through consensus among its members, fostering a collaborative and unified approach to governance, ensuring that the organization’s vision and objectives are pursued effectively and with mutual agreement.
  - vi. The Chief Coordinator will be responsible for leading the organization, making critical decisions in consensus with the Governing Council, developing and implementing strategic plans, overseeing governance and compliance, managing resources, engaging stakeholders, advocating for the organization’s causes, and providing regular updates and reports on the organization’s progress to ensure the effective and purposeful pursuit of its mission and objectives.
  - vii. The Governing Council members do not have a fixed tenure and have the option to take voluntary retirement. In case of the death or bodily infirmity of any member, legal heirs are not entitled to assume their duties and functions. Instead, a suitable replacement will be appointed following the procedures outlined in the Constitutional Policy, ensuring smooth continuity and governance within the organization.
  - viii. Any amendment by way of addition, variation, or repeal of any provision to this constitution or any aspect of MQII or any connected or incidental organizations shall be done by the Governing Council.
  - ix. The Governing Council shall have the exclusive right to select the Directors of MQII and shall have exclusive power to dissolve itself after consultation with the directors of MQII.
  - x. The intellectual property rights of using the brand “Minhaj” & “Minhaj-UI-Quran” in India and all Indian organizations will be with Governing Council, enforced through the CEC.
  - xi. **Qualifications for appointment as a member of Governing Council:**
    - a) Must be a citizen of India,
    - b) Must have completed the age of thirty-five years,
    - c) Must be fully committed to the aims and Objectives of MQII.

## **CHAPTER II**

# **CENTRAL EXECUTIVE COUNCIL**

## 7. Constitution of Central Executive Council (CEC):

- i. The formation of the CEC will be carried out as per the directives of the Governing Council. The members of the CEC will be nominated by the Governing Council based on their skills in dealing with various matters of the Organization.
- ii. The CEC will be accountable to the Governing Council and will function accordingly. The CEC may be adjusted, either expanded or compressed, as deemed necessary by the Governing Council based on the organization's requirements and ongoing projects. CEC should not make any decisions or actions of significant nature without attaining prior approval from Governing Council.
- iii. The Central Executive Council (CEC) shall hold its position for a duration of four years. Following the culmination of this tenure, the responsibility of appointing a new CEC will be vested in the Governing Council. The outgoing CEC has the prerogative to submit recommendations for the prospective new CEC members, a process that ideally takes place three months prior to the conclusion of their term. These recommendations, although optional, can contribute valuable insights to the Governing Council's decision-making process regarding the formation of the subsequent CEC.
- iv. Governing council exclusively shall have the power to either dissolve the entire CEC or discard any member thereof.
- v. The CEC should consist of a minimum of five members at all times. While members of the Governing Council may or may not be part of the CEC, if any Governing Council members are part of the CEC, they will have the privilege to attend CEC meetings without the authority to cast votes on CEC matters excluding the Chief Coordinator. This arrangement allows for broader representation within the CEC while maintaining a clear distinction between the roles of the Governing Council and the CEC in decision-making processes. However, they will not be subjected to any tenure of 4 Years. The Tenure of 4 years shall be applicable to Non-Governing Council CEC members.
- vi. In the event of reaching a decision, the majority of the total CEC membership will determine the outcome. However, in situations where a tie occurs, the Chief Coordinator will hold the exclusive privilege of casting two decisive votes,

facilitating a prompt resolution.

- vii. Qualifications for nomination as a member of CEC:

- a) Must be a citizen of India,
- b) Must be fully committed to the aims and Objectives of MQII.

## 8. Power and Functions of Central Executive Council (CEC):

- i. The CEC shall exercise all the powers of the Governing Council with its consultation and consent. This delegation of authority empowers the CEC to make decisions and take actions on behalf of the Governing Council, streamlining the decision-making process and ensuring efficient management of the organization's affairs, while maintaining a collaborative and coordinated approach between the CEC and the Governing Council.
- ii. CEC shall jointly work with the Governing Council in dealing with legal, financial, commercial & policy matters of MQII and all other Indian Companies and Forums.
- iii. The CEC will function as the operational and decision-making body of MQI India, as well as its affiliated organizations, including Minhaj Youth League India, Minhaj India Women League, Minhaj Sister's League India, Ulama & Mashaikh Council, Minhaj Naat Council India, Minhaj Education Board India, and any other Companies, Forums, or affiliated entities registered in India in the future. The CEC will play a vital role in providing strategic direction, overseeing activities, and ensuring cohesive coordination among these entities, fostering synergy and unity in their pursuit of the organization's collective vision and objectives.
- iv. The CEC will carry the responsibility of formulating and implementing regulations, financial norms & rules, service rules for employees, policies & guidelines, among other matters, subject to the approval of the Governing Council. These regulations and guidelines shall align with the principles and provisions outlined in this Constitutional Policy, ensuring consistency and coherence in the organization's governance.
- v. CEC may officially appoint persons from MQII members and non-members or professionals to deal with legal, financial, commercial, religious, or any other matter on a need basis, either

temporary or till the tenure of the CEC. In case, the tenure of the existing CEC is concluded then the appointed persons need ratification from new CEC members for continuing to render their services.

- vi. Additionally, the CEC holds the authority to appoint and establish subcommittees, councils, forums, or designate individuals for specific tasks or projects, whether on a temporary or permanent basis, until the completion of its tenure.
9. Central Audit Committee (CAC): The CEC shall establish a five-member Central Audit Committee (CAC) responsible for conducting regular system and finance audits of the Company, States, Forums, and Minhaj Affiliated Organizations on a quarterly basis. The Director Finance of CEC will lead this Audit Committee, and it will include a system and finance professional as one of its members. To ensure thorough assessments, all forums are mandated to provide bank account details, bank statements, internal financial reports, activity reports, performance reports, or any other commercial and financial information as requested by the CAC from time to time.
  10. Minhaj Youth League (MYL): The CEC shall establish the Minhaj Youth League across all states, granting it partial autonomy within the organization's framework. Specific guidelines, Standard Operating Procedures (SOPs), and other pertinent details governing the functioning and operations of MYL shall be elaborated in the 'Regulations' of Minhaj ul Quran International India. This strategic approach enables MYL to function effectively while adhering to the organization's principles and objectives, promoting youth empowerment, and fostering a vibrant and proactive engagement of young individuals in the pursuit of MQI India's mission and vision.
  11. Minhaj India Women League (MIWL) & State Sisters League (SSL): The CEC shall establish both the Minhaj India Women League (MIWL) and State Sisters League (SSL) across all states, granting them partial autonomy within their respective regions. MIWL will also hold an advisory authority over SSL. Specific guidelines, Standard Operating Procedures (SOPs), and other relevant details governing the functioning and operations of MIWL and SSL shall be elaborated in the 'Regulations' of Minhaj ul Quran International India. This approach empowers MIWL and SSL to operate effectively while staying aligned with the organization's principles and objectives, promoting women's participation and empowerment, and fostering collaboration and coordination between MIWL and SSL at the state level.
  12. Other Forums & Leagues: The CEC shall establish all other necessary Forums & Leagues as required in this Constitutional Policy. These forums will be established to address specific areas, functions, or objectives within MQI India, ensuring a comprehensive and well-structured governance framework. The establishment of these Forums & Leagues will be carried out based on the needs and priorities of the organization, with a focus on promoting collaboration, efficiency, and effectiveness in achieving MQI India's mission and goals. Detailed guidelines, SOPs, and other relevant information pertaining to each Forum & League establishment and functioning will be outlined in the 'Regulations' of Minhaj ul Quran International India. This systematic approach ensures that the organization's various aspects are managed effectively, with each forum contributing to the collective efforts and success of MQI India.

**CHAPTER III**

**CENTRAL STEERING  
COUNCIL**

**13. Constitution of Central Steering Council (CSC):**

- i. The CSC will be appointed by the CEC with the input and collaboration of the Governing Council to provide valuable assistance and support to the CEC members. Members of the CSC will be nominated by the CEC and their appointments will be subject to approval by the Governing Council, based on their exceptional skills and expertise in dealing with various critical matters pertaining to the organization. The CSC's establishment aims to bolster the CEC's capabilities, fostering effective decision-making and management through the engagement of proficient individuals, ensuring the organization's continued progress and success.
- ii. The CSC will be accountable to the CEC and will function accordingly. The CSC may be adjusted, either expanded or compressed, as deemed necessary by the CEC based on the organization's requirements and ongoing projects. CSC should not make any decisions or actions of a significant nature without attaining prior approval from CEC.
- iii. The CSC will serve a tenure identical to that of the CEC. However, the authority to dissolve the entire CSC or remove any of its members rests solely with the Governing Council and the CEC itself. This provision grants the two governing bodies the discretion to make such decisions at any time they deem appropriate, ensuring flexibility and responsiveness in addressing organizational needs and dynamics.
- iv. The CSC should consist of a minimum of five members at all times. While members of the CEC may or may not be part of the CSC. If any members of CEC are part of the CSC, they will have the privilege to attend CSC meetings without the authority to cast votes.
- v. In the event of reaching a decision, the majority of the total CSC membership will determine the outcome. However, in situations where a tie occurs, the CEC will hold the exclusive privilege to decide the matter.

**CHAPTER IV**

**CENTRAL COORDINATING  
COUNCIL (CCC)**

***MAJLIS-E-SHURA***



#### 14. A Large Shura:

- i. The Central Coordinating Council (CCC) can be constituted by the Central Executive Council (CEC) and will comprise Core Committee members from each state, SCC members from each state, members from NRI Forums, and representatives from the Governing Council, CEC, CSC, as well as professionals with the approval of the Governing Council & the CEC. The CCC is designed to ensure comprehensive representation by including participants from all states, forums, and affiliated organizations linked to MQI India. This inclusive structure aims to foster effective communication, coordination, and collaboration among diverse stakeholders, enabling the organization to address matters of regional and national significance, and promoting unity and synergy in the pursuit of MQI India's overarching objectives.
- ii. The CEC has the discretion to include any individual it deems appropriate, including Immediate Past members of states and General Secretaries, in the CCC. This flexible approach allows the CEC to draw upon the expertise and experience of past members and key officials, enhancing the CCC's collective capabilities and knowledge base.

#### 15. Sessions of CCC:

- i. The CCC will convene at least once annually. The agenda for these meetings will be meticulously determined by the CEC after extensive consultations with State Core Committees, SCCs, Forums, and relevant individuals. Professional record-keeping will ensure the accurate Minutes of the Meeting (MOM), establishing them as official records of MQI India. The MOM, once approved and authenticated by the CEC, will be regarded as final and binding to all MQI India forums, ensuring consistency and uniformity in the organization's decisions and actions across all levels.
- ii. Minhaj NRI members may also join the CCC meeting either physically or through a video link.

#### 16. Removal of members of CCC:

- i. The Chief Coordinator in consultation with CEC members has the power to add or remove any CCC

member at any time for the reason:

- a) If found not adhering to the norms of MQII.
  - b) Working in contravention of the ideology of Shaykh ul Islam and MQII.
  - c) Working inconsistent with the provision of this Constitutional Policy.
  - d) Unscrupulously exceeding the powers conferred by this Constitutional Policy.
  - e) If found working in contravention of any provision of the Constitution of India and Laws of India.
  - ii. The CEC shall provide a clear and detailed explanation, specifying the grounds on which such removal is based.
  - iii. The removal of a member under this article will have an immediate effect on the individual's membership in their respective council, committee, forum, or any other affiliated body to which they belong. The removal from the CCC will result in a corresponding termination of their membership in the relevant entities within MQI India.
17. Coordination of All forums: CCC will be the most relevant Forum for coordination between CEC, States, and everyone who is in some way or the other related to the MQI India mission.
  18. Policy Making: Policy making within MQI India will be a dynamic process, drawing inputs from various sources. Proposals and recommendations discussed in CCC meetings, as well as any opinions or suggestions put forth by the Governing Council, CEC or CSC will be considered in deciding the policies governing the organization. These policies will be subject to regular review and updates as needed to ensure they remain aligned with MQI India's mission and objectives, fostering adaptability and responsiveness to evolving circumstances and opportunities.
  19. WhatsApp Group: "MQII-CCC" WhatsApp group is formed and has CEC members, members of the Steering Council, and entire SCC members of the state. The Chief Coordinator, in consultation with CEC, may add or delete members in this group. The admins of the group will be decided by CEC. CEC has the power to delete the WhatsApp group.

## **CHAPTER V**

# **CORE COMMITTEE (CC)**

## 20. Formation:

- i. The CEC possesses the authority to establish a Core Committee (CC) for each state/region as required. The CEC will be responsible for selecting the Core Committee members, and the committee's operational scope will be defined based on the geographical limits designated by the CEC for each state. The criteria and values guiding the selection of Core Committee members will be at the sole discretion of the CEC, and these may differ depending on specific circumstances. Accordingly, the CEC reserves the right to employ distinct processes and procedures for appointing the Core Committee of each state, ensuring adaptability and tailored representation in alignment with the organization's goals and objectives.
  - ii. The tenure of the Core Committee will be four years. Nevertheless, considering factors such as performance evaluations and adherence to criteria established by the Governing Council and the CEC, adjustments to the Core Committee's composition, either in its entirety or in specific segments, can be implemented by the CEC. This discretionary power enables the CEC to respond effectively to evolving circumstances and organizational needs as they arise over time.
21. The CC holds complete authority over running the affairs of the state, as determined by the CEC. Other committees like SCC, CCC, etc. will play a supportive and facilitative role in assisting and enhancing the functioning of states and forums. While the CC exercises decision-making powers within its designated jurisdiction, other committees will extend support, aid, and guidance to ensure the smooth operation and advancement of states and forums.
  22. The Core Committee will comprise a total of seven members, consisting of four male members and three female members. The representation of three female members will be from the ranks of Minhaj India Women's League and Minhaj Sister's League.
  23. The members of the Core Committee will collectively select a head who will be designated as the State Coordinator of the state/region under their domain.
  24. The State Coordinator holds the primary responsibility of facilitating coordination among the Core Committee, SCC, and CEC. This pivotal role involves bridging communication channels, ensuring effective information flow, and fostering collaboration between these governing bodies at the state level and the central level of MQI India.

## 25. Powers of Core Committee:

- i. The Core Committee may summon any member/employee as and when required. The Core Committee holds full authority to establish, dissolve, or modify the structure of any Forum within the state through a majority vote of its total members.
- ii. The Core Committee is authorized to establish a body of individuals known as the State Coordinating Council (SCC). The appointment of SCC members will be carried out by the Core Committee, with the discretion to select individuals who may or may not hold any role in any other Forum or Committee within MQI India. This allows for the formation of a dedicated and specialized council comprising individuals with diverse expertise, ensuring effective coordination and harmonization of efforts within the state, and enabling focused attention on key matters and initiatives.
- iii. The Core Committee retains the authority to devise and strategize its internal regulations, subject to the mutual approval and consensus of all its members. These internal policies will be put forth for the approval of the CEC, ensuring adherence to the organization's broader governance framework and promoting uniformity in decision-making processes across MQI India. By allowing the Core Committee to customize internal regulations according to its unique requirements and circumstances, while still seeking the CEC's endorsement, this approach fosters autonomy, flexibility, and accountability in managing state-level affairs, thus contributing to the overall effectiveness and unity of the organization.
- iv. All Core Committee members are authorized to contact CEC members whenever they need guidance or suggestions, either individually or collectively.
- v. The State Core Committee will assume the additional role of serving as the State Disciplinary Committee (SDC) in matters related to members and bodies within their jurisdiction. As the SDC, the Core Committee will be responsible for handling disciplinary issues, grievances, and any misconduct arising among the members and affiliated bodies operating within the state. However, the allegations involving members of the Core Committee will be handled by the CDC.
- vi. State Core Committee will be the custodian of the MQI India Constitution for the state, for any act that is against the policy and the constitution; the CEC will have all rights to take suitable action against any individual member or the whole State Core Committee including SCC.

## 26. Meetings of Core Committee:

- i. The Core Committee is mandated to convene either physically or through online platforms as needed, with a minimum requirement of meeting at least once every month to deliberate on organizational matters and duly record the minutes of each meeting. All decisions taken by the Core Committee will be achieved through consensus among its members, promoting a collaborative and cohesive approach to governance, and ensuring that the organization's vision and objectives are pursued with utmost effectiveness and mutual agreement. In instances where reaching a consensus is not feasible, matters before the Core Committee shall be decided through a majority vote of its total members, with the State Coordinator holding the decisive vote in case of a tie.
- ii. In situations of extreme emergency where convening a full Core Committee meeting is not feasible, the Core Committee shall conduct a conference among its members through physical, telephonic, or online means. The minutes of the emergency meeting shall be duly recorded, and the proceedings will be presented for ratification at the next scheduled Core Committee meeting. To ensure prompt communication and action, the minutes of the emergency meeting (MOM) must be submitted to a Central Steering Council (CSC) member responsible for Administrative Affairs within three days from the date of the meeting. All MOMs must bear the signature or electronic approval of the Core Committee members, attesting to the accuracy and authenticity of the recorded decisions and actions taken during the emergency conference.

## **27. Roles & Responsibilities:**

- i. The Core committee will decide on allotments of various responsibilities posts and positions among its members with consensus.
- ii. The Core Committee has the discretion to establish subcommittees such as District Coordinating Committees (DCCs), Zonal Committees, or Departments within the State Coordinating Council (SCC) as deemed necessary for the organization's efficient functioning. However, prior approval from the Central Executive Council (CEC) is mandatory in all such cases. The overarching guidelines and Standard Operating Procedures (SOPs) for the formation and operations of these subcommittees will be addressed separately in the 'Regulations' issued by the CEC, aligning them with this Constitutional Policy. Nevertheless, the Core Committees may request special modifications to these regulations from the CEC, which shall be binding on the respective region under their purview. This framework ensures streamlined governance and harmonious coordination, permitting adaptability to regional needs while upholding the organization's unified vision and objectives.

## **28. Legal Requirements:**

- i. All state regulations must be meticulously defined, preapproved, and implemented in strict accordance with the guidelines set forth by the CEC within the framework of the MQI India constitution. This ensures that all state-level policies and practices align with the organization's overarching governance principles and objectives, fostering consistency, adherence to legal standards, and uniformity in the implementation of regulations across the entire organization.
- ii. The CEC holds the authority to add or remove any Core Committee (CC) member at any time based on the following reasons:
  - a) If the member is found not adhering to the norms and principles of MQI India.
  - b) If the member is working in contravention of the ideology of Shaykh ul Islam and MQI India.
  - c) If the member's actions are inconsistent with the provisions outlined in this Constitutional Policy.
  - d) If the member unscrupulously exceeds the powers conferred by this Constitutional Policy.
  - e) If the member is found to be working in contravention of any provision of the Constitution of India and the laws of India.
  - f) If a Core Committee (CC) member remains inactive for a duration that is considered morally unacceptable by CEC.

## **29. Communication Channels & Ethics:**

- i. State Core Committee can form a separate WhatsApp group exclusively for Core Committee members.
- ii. There will be only one authorized SCC WhatsApp group for each SCC, Core Committee, SWL & SSL.
- iii. The Messages, Audio, or Video clips should not be circulated in the official SCC group without the knowledge and permission of all CC members.

## **30. Collaborative approach:**

- i. State Core Committee must always function with mutual cooperation and understanding.
- ii. In the event of any dispute arising within the State Core Committee, the Central Executive Council (CEC) will proactively intervene to resolve the issues and problems. As the apex governing body, the CEC plays a crucial role in ensuring smooth governance and addressing internal conflicts within the organization.
- iii. All decisions made by the Central Executive Council (CEC) carry a binding effect on the Core Committee, State Coordinating Council (SCC), and any other Forums operating within the state.

## **CHAPTER VI**

# **STATE COORDINATING COUNCIL (SCC)**

31. The Core Committee may establish a body of individuals known as the State Coordinating Council (SCC) for handling different forums in the state, e.g., District Level Bodies, Education, Social Media, Membership, Finance, etc. The appointment of SCC members will be carried out by the Core Committee, with the discretion to select individuals who may or may not hold any role in any other Forum or Committee within MQI India.
  32. All Core Committee members will automatically be members of the State Coordinating Council (SCC) in their respective states. However, their presence in the SCC does not necessarily entail holding any specific posts or positions within the council. This structure ensures that all Core Committee members actively participate in the SCC, fostering collaboration and exchange of ideas between the state-level governing body and the SCC.
  33. The SCC retains the right to recommend proposals to the Core Committee through a majority vote in the SCC. All decisions shall be made through a majority vote of its total members. In the event of a tie, if the voting results in a deadlock, the State Coordinator will have the authority to cast two votes to break the tie and reach a conclusive decision.
  34. The Core Committee is responsible for appointing a General Secretary who will serve as a pivotal bridge, facilitating effective communication and coordination between the State Coordinating Council (SCC), district-level bodies, and the Core Committee.
- 35. Functioning and Duties of SCC:**
- i. The State Coordinating Council (SCC) shall be entrusted with the responsibility of overseeing and monitoring the entire functioning of MQI India within the state. After thorough evaluation and deliberation, the SCC shall make informed decisions, which will then be subject to approval by the Core Committee.
  - ii. The SCC, operating under the supervision and guidance of the Core Committee, shall diligently oversee all forums of MQI India (MQII) within the state, across all levels, to ensure accountability and the seamless functioning of the organization in accordance with its constitution.
  - iii. SCC's role is limited to making recommendations, and the Core Committee reserves the prerogative to approve or disapprove any decision put forth by the SCC.
  - iv. The SCC shall refer all severe and vital matters to the Core Committee for expert guidance, assistance, and support. In cases where the complexity or significance of the matter warrants it, the Core Committee may further escalate the same issue to the CEC seeking additional guidance, help, and support.
- v. Meetings of SCC:**
- a) SCC shall convene meetings at least on a quarterly basis (every four months). To ensure effective planning and preparation, the agenda for each SCC meeting shall be forwarded to the State Coordinator no later than 10 days before the scheduled meeting. Following the meeting, the Minutes of the Meeting (MOM) should be compiled and submitted within 6 days to maintain a comprehensive record of the discussions and decisions made during the meeting.
  - b) The General Secretary with the approval of the Core Committee, may call for an emergency meeting as and when required, providing a minimum notice of three days to all concerned members.
36. The tenure of the SCC shall be determined by the Core Committee, with the understanding that it should not exceed the tenure of the Core Committee itself. This ensures that the SCC's term remains aligned with the state level governing body's duration, promoting continuity and stability in the state-level operations of MQI India. Additionally, the Core Committee holds the authority to introduce modifications, changes, or adjustments to the SCC structure, functions, or membership as and when deemed necessary.

## **CHAPTER VII**

# **MEMBERSHIP**



37. Overview: In order to create a standardized and systematic approach for existing members & for the registration of new members at the national (central) level, while respecting the autonomy and unique characteristics of each state/region, MQI India aims to enhance communication, ensure data accuracy, and foster a sense of unity and collaboration among members across the organization besides providing some basic benefits for the members.

38. The Core Committees of all the states/regions are required to adhere to this Constitutional Policy and other SOPs laid down in 'Regulations' with regards to onboarding of new members, centralization of data of existing members & segregation of already enrolled members

### 39. Records of Membership:

- i. It will be the responsibility of Core Committees to keep a record of all members of the State and keep updating their records on a monthly basis and the same must be submitted to Central Steering Council (CSC) member responsible for Administrative Affairs every month.
- ii. All India membership databases will be compiled to facilitate easy access and updating of member details. This digital platform will empower members to avail themselves of basic facilities such as updating their personal information and downloading certificates seamlessly. By harnessing technology, the membership database aims to streamline administrative processes, enhance communication, and provide efficient services to the members of MQI India.

### 40. Criteria for Membership:

- i. Application Form: Prospective members must complete the official membership application form provided and approved by CEC.
- ii. Personal Information: The application form should include personal details such as name, age, contact information, passport-size photograph, and address.
- iii. Statement of Purpose: Applicants are required to provide a statement of purpose explaining their interest in joining MQI India and how they align with the organization's aims and objectives.
- iv. References: Each applicant should provide references from at least two members of MQII who can vouch for their character and suitability for membership.
- v. Commitment to Values: Aspiring members must affirm their commitment to upholding the values of peace, unity, social welfare, and ethical conduct promoted by MQI India.
- vi. Agreement to Policies: Applicants should acknowledge their understanding of MQI India policies, rules, regulations and constitution and agree to abide by them.
- vii. Background Check: The Core Committees will conduct a background check to ensure that

applicants do not have a criminal record or involvement in any anti-national or terrorist activities.

viii. Approval Process: The membership applications will be received through different channels and reviewed by the Core Committee and their recommendations will be forwarded to the CEC for final approval.

ix. Code of Conduct: All members must adhere to MQI India's code of conduct, which promotes respect, integrity, and active engagement in the organization's activities

### 41. Membership Grades:

- i. Lifetime Membership (Single Remittance): This type of membership offers lifelong membership upon a one-time payment of Rs. 1,100/-. Members who choose this option will be exempted from any further subscription or renewal fee. Once the payment is made, the member will be issued a unique membership number and will have full access to benefits and activities throughout their lifetime.
- ii. Honorary Membership: Honorary membership is granted to exceptional individuals in society who fulfill the membership criteria set by MQII. It is provided free of cost as a recognition of the individual's significant contributions or achievements in relevant fields. Honorary members will have the same privileges and rights as regular members. The Core Committee may propose candidates for Honorary Membership within their respective jurisdiction to the CEC and the final decision to accept or reject the proposal lies with the CEC.
- iii. Lifetime Membership (Monthly Subscription): This membership option allows individuals to become lifelong members by paying Rs. 1,100/- in a maximum of 11 monthly installments. Members opting for this subscription method will have their membership status activated after completing the payment of all 11 installments. Once the full payment is made, they will enjoy lifelong membership benefits without any additional fees.
- iv. Lifetime Membership with continuous Monthly Subscription: For members who may find it convenient to pay smaller amounts on a monthly basis, this option allows them to join MQII by paying a minimum monthly subscription of Rs. 100/- or more based on their interest. The total subscription amount will be Rs. 1,100/-, and once it is paid in full, the member will be issued a unique membership number. The monthly subscription will continue until the member wishes to contribute, and they will retain their lifetime membership status even if they decide to stop monthly installments afterward.
- v. Free or Discounted Lifetime Membership: In certain cases, the Core Committees may recommend individuals for free or discounted lifetime membership based on their financial conditions. The

CEC will review such recommendations and decide whether to issue a free or discounted membership to deserving individuals who may not be able to afford the full or part of the membership fee.

**Note:** For each membership category shown above, a fee of Rs. 100/- per member shall be payable to the central account through CEC by the states as administrative charges. Additionally, Core Committee after approval of CEC holds the authority to adjust the fee, either raising or lowering it at any point in time.

42. The Core Committees are required to update the status of members on quarterly basis on following criteria:

(Level 1):	(Level 2):	(Level 3):	(Level 4):	(Level 5):
Most Active	Occasionally Active	Inactive	Former Member	Barred / Disqualified
These are members who are highly engaged and actively participate in activities and events.	These are members who participate in activities and events rarely.	These are members who have not participated in activities and events for a significant period of time.	These are members who have left the organization for various reasons.	These are members who have been barred or disqualified due to violations of organizational policies or some other matters.

#### **Suspension & Termination of Membership:**

- i. **Convicted or Involved in Anti-National Activities:** Any member found to be convicted or involved in criminal activities, wherein the Hon'ble Supreme Court of India has found them guilty and punished them for such actions, or if they are implicated in any anti-national or terrorist activities, they shall be promptly and immediately expelled from MQI India membership with immediate effect. This measure ensures that MQI India remains steadfast in upholding the highest ethical and legal standards while safeguarding the organization's reputation and commitment to national interests and values.
  - ii. **Unfaithful towards MQII:** Any member found engaging in anti-Minhaj activities, making derogatory remarks about MQII, or acting against the policies, constitution, or ideology of Minhaj-ul-Quran International India shall face suspension of their membership. However, if the member acknowledges their wrongdoing, expresses genuine remorse, and commits to refrain from such actions in the future, the Central Executive Council (CEC) through the Central Disciplinary Committee (CDC) may consider their repentance acceptable, leading to their reinstatement. Conversely, if the CDC deems their repentance unacceptable, their membership will be permanently revoked.
43. The authority to suspend or terminate a person's membership in any circumstances lies solely with the Governing Council. However, in exceptional circumstances, the Core Committee may suspend a member based on genuine concerns & urgency of safeguarding the values of the organization. In such cases, the Core Committee shall compile a comprehensive report containing all relevant evidence, signed by all Core Committee members, and submit it to the Central Disciplinary Committee (CDC) through the CEC. The CDC will conduct an impartial inquiry and present its findings to the CEC. The CEC, in turn, will submit its report and recommendations to the Governing Council for the final decision. This hierarchical process ensures fair and thorough consideration of any disciplinary matters, safeguarding the organization's integrity and adhering to the principles of transparency and due process in handling such issues.

**CHAPTER VIII**

**BANKING &  
ACCOUNTING**

**44. Banking of MQI India:**

- i. Exclusion of Accounts: There will be only one main Bank Account of each Company and Forum and three authorized signatories of each bank account. CEC will decide the authorized signatories of all Bank Accounts.
- ii. Transactions:
  - a) No Cash transactions are permitted.
  - b) In exceptional circumstances, where online transaction is not possible for any reasonable reason. CEC is empowered to receive funds or expend funds offline.
  - c) For any transaction under clause (2), if cash transactions are unavoidable, then a written application recording those exceptional circumstances shall be sent to CEC via E-mail or any other way of instant transmission, after receiving & ratifying the application the chief coordinator will grant written authorization. Director Finance, or Secretary Finance in case of a state, will approve the written authorization of the Chief Coordinator. If anybody is found collecting cash on behalf of MQI without authorization, strict disciplinary action will be initiated.

**45. Transparency and Discipline of Accounts:**

- i. Rigorous financial discipline is to be followed to comply with Government laws and scrutiny of the company. The internal audit of MQI's financial dealings will also be done thoroughly.
- ii. Statutory Audit: The statutory Auditor of all companies will be decided & appointed by CEC.

46. Duty of State Secretary of Finance: The Secretary of Finance of each state will maintain and keep accounts of the state updated online always. The Secretary of Finance will report directly to the Director of Finance of CEC. The director of Finance has the Authority to call for records and check accounts of each state at any given point in time.

**47. Financial Operations of States/Regions:**

- i. Core Committee, if approved by the CEC, can independently operate its designated bank account for handling all state-related transactions. This financial autonomy empowers the states to efficiently manage their financial affairs, including receiving and disbursing funds as required for the effective functioning of MQI India at the state level.
- ii. Each state can operate only one bank account of Minhaj Ul Quran International India. However, the Governing Council, either on its own or upon receiving a request, may consider special circumstances wherein an additional bank account is required to be opened within any state. Such special circumstances could arise due to unique operational needs or projects that necessitate a separate account. The decision to open any additional account will be carefully evaluated and approved by the Governing

Council to ensure prudent financial management and accountability in line with the organization's objectives and policies.

- iii. The authorized signatories for this bank account will be the members nominated by the Core Committee and approved by the CEC, preferably comprising the State Coordinator and the Financial Secretary. These appointed individuals shall possess the authority to sign cheques and undertake other bank account-related operations on behalf of the Core Committee.
- iv. The Core Committee shall bear the responsibility of maintaining the account in a running and operational condition. As custodians of financial affairs at the state level, the Core Committee ensures that the account is properly managed, transactions are processed accurately, and necessary financial operations are conducted in accordance with the organization's guidelines and policies. This responsibility extends to ensuring timely updates, accurate record-keeping, and compliance with regulatory requirements.
- v. The bank accounts of all states shall be structured as branch accounts of the central account, enabling the authorized personnel of the central account to monitor transactions and access bank statements whenever necessary. This arrangement allows for efficient oversight and coordination of financial activities across the organization. Internal and external auditors of the company can also readily access relevant financial data, ensuring thorough audits and compliance with regulatory requirements.
- vi. All other Standard Operating Procedures (SOPs), guidelines, and related financial protocols shall be governed by the 'Financial Norms & Rules' of MQI India. These norms and rules serve as the guiding framework for all financial activities and transactions within the organization, ensuring consistency, transparency, and adherence to financial best practices.

**48. Books of Accounts:**

- i. It is the responsibility of the Core Committees to diligently manage and maintain the books of accounts, ensuring they are accurate, up-to-date, and properly organized at all times. Additionally, the Core Committees must submit quarterly income and expenditure statements to the CEC.
- ii. The CEC shall determine a standardized accounting software that will be uniformly used by all states collectively. This ensures that financial data is readily accessible online, promoting efficient data management and transparency across the organization. By adopting common accounting software, MQI India enhances the accuracy and consistency of financial records, streamlines reporting processes, and facilitates centralized monitoring and analysis of financial activities.
- iii. The Secretary of Finance will bear responsibility

for ensuring that all financial statements are properly supported and that reports are promptly submitted as required by the Director of Finance of the CEC. This accountability measure ensures that financial data is accurately recorded, complete, and accessible for review and analysis.

49. All other pertinent details governing the functioning and operations of finance part of MQII & all forums shall be elaborated in the 'Financial Norms & Rules' of Minhaj ul Quran International India.
50. Repealing of Existing Bank Accounts: All existing bank accounts of states shall be closed, and a new account linked with central account shall be opened in adherence to the guidelines mentioned above.

**CHAPTER IX**

**MINHAJ**

**PUBLICATIONS INDIA**

**(MPI)**

51. Definition: Minhaj Publications India (MPI) is established with the primary objective of spreading literature that is associated with Minhaj ul Quran especially of Huzoor Shaykh ul Islam Prof. Dr. Muhammad Tahir ul Qadri, Dr. Hassan Mohi ud Din Qadri & Dr. Hussain Mohi ud Din Qadri, throughout the country. Through this initiative, the organization aims to make relevant and impactful literature accessible to individuals across India, thereby contributing to the dissemination of knowledge, fostering awareness, and promoting the ideals upheld by Minhaj ul Quran.

52. MQI India bears the responsibility of actively promoting and endorsing the endeavors of Minhaj Publications India (MPI) throughout the entirety of the nation. This imperative duty is assigned to the CEC recognizing it as a pivotal undertaking within the mission's scope in India. The CEC is tasked with championing this cause, understanding its significance as one of the cornerstone activities of the mission within the country. Through its dedicated efforts, the CEC shall work assiduously to amplify the visibility and impact of MPI's activities, contributing to the broader objectives and aspirations of MQI India. CEC will also promote MPI's Active Workers membership drive aggressively in all states of India.

### 53. Structure & Scope:

- i. In collaboration with the corresponding State Core Committees, Minhaj Publications India (MPI) shall nominate an individual to serve as a member of the State Coordinating Council (SCC). The designated nominee should be an active member of Minhaj ul Quran International India. Any modifications to this appointment shall be jointly managed by MPI and the State Core Committees, reflecting a cohesive and coordinated approach to ensure representation and alignment within the SCC.
- ii. The State Core Committee holds the accountability of ensuring the presence of an MPI SCC member within each state. Additionally, they are entrusted with the role of aiding, support, and facilitation for the activities carried out by the MPI SCC member in their respective state. This responsibility underscores the collaborative effort between State Core Committees and MPI to ensure effective representation and the seamless execution of MPI-related initiatives at the state level.
- iii. In scenarios where Minhaj Publications India (MPI) is remunerating MPI-SCC members through salary or commission, it is imperative to communicate such arrangements to the State Core Committee. This practice is rooted in the principles of transparency and awareness, ensuring that the State Core Committee is informed about such financial engagements for the sake of clarity and open communication.
- iv. The Active Worker Program established by Minhaj Publications India (MPI) operates independently of the MQI India membership program. MPI's Active Worker membership is distinct and tailored to foster membership dedicated solely to the literature and lectures of the Mission. It is noteworthy that an

Active Worker Member may choose to be affiliated with MPI without necessarily being a member of Minhaj ul Quran International India, thus offering flexibility and inclusiveness within this specialized membership category.

- v. Minhaj Publications India (MPI) possesses the authority to furnish Membership Certificates and I-Cards to Active Workers, both of which will prominently feature the logos of both Minhaj ul Quran International India (MQII) and MPI. This endeavor further emphasizes the symbiotic relationship between the two entities, highlighting their collaborative efforts and the shared commitment to promoting the ideals and literature of Minhaj ul Quran.
- vi. The data pertaining to MPI members shall be periodically provided to the Central Executive Council (CEC) through the Steering Council. This practice ensures that relevant information is consistently shared with the CEC, facilitating informed decision-making and effective coordination between Minhaj Publications India and the higher governing bodies within Minhaj ul Quran International India.
- vii. All other pertinent details governing the functioning and operations of MPI shall be elaborated in the 'Regulations' of Minhaj ul Quran International India.



**CHAPTER X**

**MINHAJ AFFILIATED  
ORGANISATIONS  
(MAOs)**

54. Definition: A Company, Trust, School, Society, independent library, or any Forum operating within the country that incorporates “MINHAJ” or “MINHAJ-UL-QURAN” in their name and engages in activities aligned with the Minhaj Ul Quran ideology and the mission of Huzoor Shaykh ul Islam shall be recognized as a “MINHAJ AFFILIATED ORGANIZATION (MAO).” These entities represent extensions of the Minhaj Ul Quran philosophy and contribute to the realization of its goals, values, and objectives. The term “MINHAJ AFFILIATED ORGANIZATION (MAO)” encapsulates the organizational connection and alignment with the Minhaj Ul Quran movement, reflecting their shared mission and commitment to the principles espoused by Huzoor Shaykh ul Islam.

Explanation: This definition will apply to those organizations which are certified or provided with a formal Affiliation of Minhaj ul Quran International India and shall be of following natures:

#### 55. Nature of Minhaj Affiliated Organizations (MAOs):

- i. Owned:
  - a) The owned MAOs shall mean the organizations including Company, Trust, School, Society, independent library, or any Forum wholly and solely owned by Minhaj ul Quran International India directly through CEC.
  - b) No other organization shall have any right or say over owned MAO. CEC shall exclusively have all the rights of operation & maintenance of such MAOs.
- ii. Jointly Owned:
  - a) The Jointly Owned MAOs shall mean the organizations including Company, Trust, School, Society, independent library, or any Forum where the partially fixed ratio of rights/properties are owned by Minhaj ul Quran International India directly through CEC. This will include the ownership of land, buildings, furniture/fixture or any other movable or immovable assets belonging to that MAO. The fate of such ownerships shall be defined in Letter of Permission (LOP) issued by CEC in its exit clause.
- iii. Temporarily Owned:
  - a) The Temporarily Owned MAOs shall mean the organizations including Company, Trust, School, Society, independent library, or any Forum where the Minhaj ul Quran International India has ownership rights for a defined period of time. The fate of investments & rights of MQII shall be defined in the agreement made by CEC with the actual owners, in the exit policy or clause.
- iv. Acquired / Transferred:
  - a) The Acquired / Transferred MAOs shall mean the organizations including Company, Trust, School, Society, independent library, or any Forum bought, donated, or gifted to Minhaj ul Quran International India by its original owner. After transfer/acquisition, the nature of such MAO shall be treated as Owned.
- v. Educational Affairs Only:
  - a) The Education Affairs Only MAOs shall mean the organizations including Company, Trust, School, Society, independent library, or any Forum where the Minhaj ul Quran International India will be responsible to provide / control the affairs related to education only.
  - b) In this scenario, formal letters of authorization, permission, or affiliation from Minhaj ul Quran International India will not be required, as the scope of engagement will solely encompass the educational aspect, particularly the syllabus. This arrangement acknowledges that the affiliation pertains specifically to the educational curriculum and does not extend to broader organizational aspects.

#### 56. General Rules and Regulations For MAO:

- i. All MAOs should get themselves officially affiliated with CEC.
- ii. Letter of Permission (LOP) will be issued specifically to the MAO on the MQII letterhead signed by Governing Council & CEC. The contents of LOP will supersede all prior or contemporaneous negotiations, commitments, agreements, etc. The concerned State Core Committee will be responsible to make sure the implementation of the same is as per provided guidelines.
- iii. A separate letter will be issued to MAO authorizing to use brand Minhaj & its logo. The concerned state core committee will be responsible to make sure the implementation of the same is as per provided guidelines.
- iv. The LOP will be considered a license for an individual MAO to function strictly adhering to the terms and conditions stipulated in LOP.
- v. Detailed discussions & consultations will be held with the responsible & top management of the MAO to establish a productive working relationship between MAO & CEC.
- vi. The royalty amount and methodology will be settled amicably between CEC & MAO on case to case basis.
- vii. MAOs are required to submit a proposal giving details of their activities, salient and unique features, specialties, their processes, biodata of persons involved in MAO, revenue extracts of the property including

- land & buildings, and Vision & Mission statement directly to CEC or with the help of Concerned state core committee.
- viii. MAO must also write in detail how they will perform to promote & propagate MQII ideology, aims & objectives.
  - ix. MAO must also share complete details of its revenue modal and project report.
  - x. The MAOs which show sound financial capabilities will be preferred. In case of need and if CEC finds a viable proposition, central aid or support can be provided either temporarily or permanently.
  - xi. Each MAO will be evaluated independently on a case-to-case basis by CEC.
  - xii. The LOP shall be issued for two years. It will be mandatory for the MAO to apply for renewal of their LOP two months before the expiry date of the LOP from the CEC.
  - xiii. It will be mandatory for all MAOs to adopt and follow terms & Conditions, rules & regulations as stipulated in LOP. The concerned state core committee will be responsible to make sure of the implementation of the same.
  - xiv. The details of these MAOs will be updated in Central records from time to time, and their activities will be monitored by a designated committee.
  - xv. MAO will continue to function as per the terms & conditions laid down in LOP.
  - xvi. MAOs are not allowed to have any branch or subsidiary unless or until approved by the CEC.
  - xvii. The MAO should appoint C.A. for statutory audit and Income Tax filing at their cost. MAO will maintain its books of accounts and keep it updated always. C.A. certified copies of their audited statements, I.T. returns, and other statutory compliance should be submitted to CEC. The concerned State Core Committee may coordinate with MAOs for furthering the object discussed in this clause.
  - xviii. If any MAO does not want to continue as Minhaj Affiliated Organization, they can opt out and be on their own and may continue their activities & business as usual. But such organizations must remove MINHAJ or MINHAJ UL QURAN from their names. The exit policy of such an organization will be decided on a case-to-case basis by CEC.
  - xix. MAO will have the option to surrender/hand over management to CEC if the CEC finds it suitable and agree to adopt it. In this case, existing management may or may not be part of new management. It will be at the sole discretion of the Governing Council & CEC to decide on it.
  - xx. In case of any disciplinary process as may be warranted, CEC shall appoint any person or body of persons to conduct the disciplinary proceedings.
  - xxi. If any MAO fails to follow guidelines & stipulated procedures, it shall be renounced and publicly declared dissociated with MINHAJ UL QURAN INTERNATIONAL INDIA. If the need arises, legal actions may also be taken.
  - xxii. Further grounds which shall renounce and declare dissociation of a MAO or any member of it, If:
    - a) Found not adhered to the norms of MQII;
    - b) Working in contravention of the ideology of Sheikh ul Islam;
    - c) Working inconsistent with the provision of this constitution;
    - d) Unscrupulously exceeding the powers conferred by this constitution;
    - e) If found working in contravention of any provision of the Constitution of Indian and Laws of India.
    - f) CEC shall furnish the grounds on which it removes any member from a MAO.
  - xxiii. All other pertinent details governing the functioning and operations of MAOs shall be elaborated in the 'Regulations' of Minhaj ul Quran International India.

#### 57. Banking of MAOs:

- i. The CEC will thoroughly examine the financial affairs of the MAOs before issuing the LOP.
- ii. MAO can operate only bank account approved by the CEC. If it is found that MAO is operating any other bank account without the knowledge of CEC, immediately the disciplinary process will be initiated against MAO.
- iii. All other pertinent details governing the functioning and operations of finance part of MAOs shall be elaborated in the 'Financial Norms & Rules' of Minhaj ul Quran International India.

# **CHAPTER XI**

# **SOCIAL MEDIA**

58. **Definition of Social Media:** Social media refers to digital platforms and technologies that allow individuals and organizations to create, share, and exchange comments, perceptions, and content and engage in social networking. Digital platforms Such as Facebook, Twitter, Instagram, LinkedIn, YouTube, WhatsApp, Telegram, and many others.

59. **MQII Representatives on Social Media:**

- i. CEC will appoint a Director of Minhaj IT & Publicity Department for the whole of India. And, State Core Committees shall appoint a member by consensus, to manage the affairs of this department in their state. All the authorized States Social Media Users shall work as a team with the Secretary of Minhaj IT & Publicity Department of their state.
- ii. Secretary of Minhaj IT & Publicity Department and team members are responsible for managing the organization's social media accounts in compliance with this chapter. These people possess the authority to use social media on behalf of the organization. These social media representatives will become part of the MQI India IT & Publicity Department team. This is to ensure that all social media activities align with the organization's mission, values, and objectives and that members and representatives engage in social media in a responsible, ethical, and lawful manner.
- iii. The periodical guidelines with regards to the overall functioning of Minhaj IT & Publicity Department in general & Social Media in particular, as required from time to time, will be updated in the 'Regulations' of Minhaj ul Quran International India.

**60. Responsibilities of users:**

- i. Protect the reputation and image of MQII in the online world by setting standards for responsible and ethical social media behavior.
- ii. Correct and encourage the members and representatives to use social media platforms effectively for promoting the organization's objectives;
- iii. Create awareness about the potential risks associated with social media use, including legal, reputation, and privacy risks;
- iv. Provide guidance on how to handle confidential information, intellectual property, and copyrighted material on social media platforms;
- v. Outline the consequences of violating the policy, including disciplinary action;
- vi. Promote accountability and transparency in the use of social media platforms by the members and representatives of MQII;
- vii. Personal social media accounts that directly or indirectly affect the organization's name or reputation must also comply with this chapter;
- viii. Social media Users should not disclose confidential information about the organization or its members on social media;
- ix. It is crucial that any Social Media User responsible for managing MQII's social media accounts and affairs only post content that has been authorized by the concerned head of Minhaj IT & Publicity Department. Unauthorized content can lead to serious repercussions, including damage to the organization's reputation and potential legal issues;
- x. Social Media users should avoid unnecessarily responding to comments, feedback, or queries received on social media platforms but in a polite and professional manner, if necessary;
- xi. The Social Media users should not engage in any behavior that could be considered offensive, discriminatory, or harassing to others;
- xii. The Social Media users should ensure that third-party content does not infringe on copyright or other applicable laws and regulations;
- xiii. The Social media users should comply with all applicable laws and regulations, including those related to copyright, privacy, and data protection;
- xiv. The Social Media users should respond politely and professionally to negative feedback or criticism on social media and take appropriate steps to resolve the issue;
- xv. The Social Media users should regularly monitor the organization's social media accounts and promptly report any suspicious or inappropriate activity to the Social Media Secretary;
- xvi. The concerned state/national head of Minhaj IT & Publicity Department and team should maintain a record of all social media activities, including posts, comments, and responses, for future reference and analysis;
- xvii. The team should regularly monitor the organization's social media accounts for any inappropriate comments, messages, or posts, and take appropriate action if necessary;
- xviii. The state team in consultation with the concerned Core Committee should collaborate with other departments or individuals within the organization to create and share engaging and informative content;
- xix. The use of social media should be primarily for promoting the organization's activities, events, and initiatives. Any personal opinions expressed on social media should be clearly stated as personal and not represent the views of MQII.

**61. Worldwide Social Media activities and types of content to be shared:**

- i. Huzoor Shaykh-ul Islam's work, His research, promoting MQI Ideology, is generally related to all humankind and for the entire world.
- ii. The content shared on social media must align with the organization's mission, values, and objectives.
- iii. The content must be accurate, truthful, and free of discriminatory, defamatory, or offensive material.
- iv. The content shared on social media should be free of inappropriate language and images.
- v. It must be ensured that the information shared on social media platforms is accurate and fact-checked before posting it.

**62. Social Media Accounts and its custodian:**

- i. The only social media accounts permitted to operate within the state are those authorized by the Core Committee.
- ii. Account creation and ownership must be managed by the concerned state/national head of Minhaj IT & Publicity Department and authorized user only.
- iii. The state/national head of Minhaj IT & Publicity Department must keep all the login credentials of the organization's social media accounts in his possession at all times. They will be held accountable for safeguarding all login credentials.
- iv. Promotion and advertising of social media accounts must be managed by the state/national head of Minhaj IT & Publicity Department only.

**63. WhatsApp:**

- i. WhatsApp groups will be formed in each state, which will have all registered/ legit members only of that state. The state Core Committee, General Secretary & Finance Secretary, and other SCC members can be admins. No other person will be allowed to run any other parallel group in the state. However, SCC may start a separate group of various forums, if Core Committee feels the need of it. In short, only Core Committee authorized groups will be allowed in the state.
- ii. A WhatsApp group shall be formed in all the states which should consist of the Secretary Minhaj IT & Publicity Department, all other members responsible for management of social media in state and atleast one member of CEC. It may contain any other member as CEC directs.

64. Audit of Accounts: There shall be audit of all the operative social media accounts of MQII quarterly or as and when directed by CEC.

65. Additional Guidelines: All other pertinent details governing the functioning and operations of Minhaj IT & Publicity Department shall be elaborated in the 'Regulations' of Minhaj ul Quran International India.

## **CHAPTER XII**

# **BRAND “MINHAJ”**



## CHAPTER XII

## BRAND “MINHAJ”

66. Registered Proprietor of Brand: Governing Council is the official exclusive Proprietor of Brand “MINHAJ”, “MINHAJ UL QURAN” and “MQII” in India and within NRI forums internationally.
67. Supervisory Control of CEC: All companies, firms, and forums that have the word “MINHAJ”, “MINHAJ-UL-QURAN” and “MQII” in its name and connected to Minhaj Ul Quran ideology automatically come under the governance of CEC.
68. Prior Consent:
  - i. No subcommittees, councils, forums or person or body of persons for any specific task or project, either temporarily or permanently can use, in any manner whatsoever, Brand “MINHAJ”, “MINHAJ UL QURAN” and “MQII” in India without the prior consent of CEC.
  - ii. In case of violation of clause, disciplinary process may be issued against the default subcommittees, councils, forums or person or body of persons.

**CHAPTER XIII**

**CENTRAL PROJECTS  
& FUND-RAISING  
APPEALS**

**69. Announcement of Fundraising Appeals:**

- i. CEC, in consultation with Core committee and CCC, shall announce fundraising appeals (for, e.g., Zakat, Qurbani, or any other national-level project). The campaign will run on the national level as Central Project.
- ii. State or any Forum or any Affiliated organization is not allowed to start any separate and/or parallel campaign.
- iii. CEC will release or approve all the promotion material, and only these announcements will be considered valid and authentic.
- iv. CEC will decide the Forum through which the fundraising appeal is to be promoted.

**70. Joint Fundraising Appeals:**

- i. The details of joint fundraising appeal will be circulated to all the Core committees & Country Directors (NRIs) before making it public. After receiving their inputs and approvals, the campaign will be launched.
- ii. All states and all Forums under clause will collectively promote joint fundraising appeals.
- iii. Targets will be given to Core Committee and Country Directors for fundraising campaigns.

- 71. Collection of Funds: The Bank account, as declared by CEC, for fund collection, will be binding and final. All funds will be collected in the stated bank account only.

## **CHAPTER XIV**

# **REPEALING & ELABORATIONS**

**72. Repeal:**

- i. Any previous provisions, policies, regulations, or guidelines that are inconsistent with the provisions outlined in this Constitutional Policy shall stand repealed and nullified. The implementation of this policy supersedes any conflicting provisions from earlier documents. This repeal ensures uniformity and adherence to the principles set forth in this Constitutional Policy, fostering clarity, consistency, and effective governance within Minhaj ul Quran International India
- ii. Abolishing any existing organization/forum or reoperation any previously abolished organization/forum is a matter of significant nature. The approval of Governing Council is mandatory.

**73. Elaborations & Organizational Framework:**

- i. The CEC, subject to the approval of the Governing Council, is entrusted with the responsibility of formulating, reviewing, and updating the Regulations, Service Rules, Code of Ethics, and Financial Norms & Rules, etc. of Minhaj ul Quran International India. These documents, collectively referred to as the 'Organizational Framework,' encompass the operational guidelines, conduct standards, and financial protocols that guide the organization's functioning, management, and financial affairs.
- ii. The CEC shall ensure that the Organizational Framework is in harmony with the principles and objectives set forth in this Constitutional Policy. It shall adopt a consultative approach, seeking input from relevant committees, forums, and stakeholders to ensure comprehensive and effective regulations, service rules, and financial norms are in place. Any modifications, additions, or amendments to these documents shall be carried out with due diligence, and their adoption shall require the approval of the Governing Council through CEC, maintaining consistency and alignment with the core values of Minhaj ul Quran International India. This clause underscores the importance of the Organizational Framework in governing the organization's operations, ensuring compliance with the established principles, and promoting transparency, fairness, and efficient management throughout Minhaj ul Quran International India's activities.
- iii. In the event that any subsequent Regulations, Code of Ethics, Financial Norms & Rules, Services Rules, etc. are formulated within the framework of Minhaj ul Quran International India, but are found to be contradictory or inconsistent with the provisions delineated in this Constitutional Policy, the provisions outlined in this Constitutional Policy shall prevail. The principles, guidelines, and directives established in this Constitutional Policy maintain primacy in governing the organizational affairs of Minhaj ul Quran International India.



# MINHAJ UL QURAN INTERNATIONAL INDIA

PEACE, LOVE & HARMONY

## HEAD OFFICE

c/o MLRC, G-84, 2nd Floor, Above Shahji Milk, 40 Feet Road, Near Kalandi Kunj Road,  
Shaheen Bagh, New Delhi - 110025.

## CONTACT

cec@minhaj.in | www.minhaj.in | @minhajindia